

HINDS COUNTY SCHOOL DISTRICT
Human Resources Office
13192 Highway 18 • Raymond, MS 39154
Telephone: (601) 857-5222 Fax: (601) 857-8548

VERIFICATION OF PRIOR EMPLOYMENT

APPLICANT DIRECTIONS: Fill out the information above the solid line. Mail or present this form to the district(s) where you have previously been employed, so that they can verify your teaching/administrative experience.

My employment in your system was during the following school session(s): _____,
 _____, _____, _____, _____.

My name at the time of employment was: _____

Social Security Number: _____ Telephone Number: _____

I taught at the following school(s) in your district: _____

Signature: _____

This is to certify that _____ **was employed in the**
 _____ **school system as follows:**

School Session	Position/Subject or Grade	Number of days on contract	Number of contract days worked	Please check	
				Half – Time	Full-Time

Signed: _____ **Title:** _____

Date: _____ **Phone Number:** _____

Please complete and mail to: **Hinds County School District—Human Resources Office**
13192 Highway 18, Raymond, Ms 39154